

 JUNIOR LEAGUE OF
ALBUQUERQUE
PRESENTS



**TRUCK-A-
PALOOZA**

Vehicle Exhibitor
Packet





Event Information:

- Date: Saturday, October 22, 2022
- Location: Expo New Mexico (NM State Fair Grounds)
- Time: 10:00 am - 2:00 pm
- Quiet Hours (siren & horn free): 10:00 am - 12:00 pm

- **Set-up:** Gates will open at 7:30 am on the day of the event for vehicle participants; all vehicles must be in place by 9:30 am.
- **Vehicle must be staffed by a member of your company for the entire event.**
- Our event insurance **PROHIBITS** moving vehicles during the event. Please let us know in advance if you will have to leave the event early so we can locate you near an exit.
- **Tear-Down:** Will be permitted once the public has left the grounds.
- **Weather Policy:** Event will occur RAIN or SHINE.



All volunteers and participants will follow all NMDOH/CDC guidelines regarding current COVID-19 which could include hand washing, wearing of masks, social distancing.

Participant space assignments will be determined by the Junior League of Albuquerque based upon the best interests of the event and/or first-come-first served.

Exhibitors must provide a minimum of one (1) adult representative during the event to supervise their station/vehicle between the hours of 10:00 am to 2:00 pm on the date of the event. Vehicle representative(s) should be able to provide a narrative description of the vehicle's specifications and/or services and how to act safely around each vehicle when out on the road and in their neighborhood.

Participants with vehicles & equipment agree to provide the Junior League of Albuquerque proof of insurance for all vehicles & equipment. Please email a copy of proof of insurance to trucks@jlabq.org.

Participants with vehicles must arrive on the event day between 8:00am and 9:30am to set-up. Vehicles requiring special accommodations, such as a large turning radius, will be asked to arrive early during event set-up. Participants with vehicles must stay the entire length of the event and **may not leave until the event's conclusion at 2:00 pm unless otherwise agreed to in advance by the Junior League of Albuquerque.**

Participants grant permission to the Junior League of Albuquerque to take photographs and/or record videos of participants and/or displays during the event for the strict purpose of promotion and publicity of the event and/or the Junior League of Albuquerque

Participants and their representatives shall conduct themselves in a manner that is appropriate for the family-oriented event, which includes but is not limited to the following restrictions: No smoking, no profanity, and no display of inappropriate content or clothing. In the event of inappropriate behavior at the event, the Junior League of Albuquerque reserves the right to ask participants to leave.

EXPO New Mexico maintains security on the grounds at all times. New Mexico prohibits the possession of deadly weapons on the fair grounds. NMAC 4.3.1.19(A) provides, "No person shall enter the New Mexico state fairgrounds bearing or otherwise possessing any deadly weapon, whether concealed or not." No discretionary exceptions to NMAC 4.3.1.19(A)'s prohibition, will be provided by EXPO New Mexico except for peace officers in the performance of their official duties pursuant to NMAC 4.3.1.19(B).

The nature of the Truck-A-Palooza event involves the interaction of children with participant's vehicle(s) so that the children can touch, see, and explore the participant's vehicle(s) and learn about the vehicle(s)'s function. The Junior League of Albuquerque shall not be held responsible for any loss or damage to any participant property, and participant shall further hold harmless, defend and indemnify the Junior League of Albuquerque, its officers, employees, and agents from and against any and all claims, losses, causes of action, judgments, damages and expenses including but not limited to attorney's fees, because of bodily injury, death, or injury to or destruction of tangible property or any other injury or damage resulting from or arising out of (a) participant's property, (b) participant's use of the premises, and/or (c) any act, error, or omission on the part of the participant, or its agents, employees, guests, invitees or subcontractors.

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TRUCK-A- PALOOZA

Vendor Packet





Event Information:

- Date: Saturday, October 22, 2022
- Location: Expo New Mexico (NM State Fair Grounds)
- Time: 10:00 am - 2:00 pm
- Quiet Hours (siren & horn free): 10:00 am - 12:00 pm

- **Set-up: Gates will open at 7:30am on the day of the event for participants; all vendor booths must be in place by 9:45am**
- Booth must be staffed by a member of your company for the entire event.
- As this is a children's exploration event, we also ask that you provide a kid friendly activity/give away and if applicable educational materials for parents and guardians.
- Tear-Down: Will be permitted once the public has left the grounds
- Weather Policy: Event will occur RAIN or SHINE



All volunteers and participants will follow all current NMDOH/CDC guidelines regarding COVID-19 which could include hand washing, wearing of masks, social distancing.

Participant space assignments will be determined by the Junior League of Albuquerque based upon the best interests of the event and/or first-come-first served.

Vendors must provide a minimum of one (1) adult representative during the event to supervise their station between the hours of 10:00 am to 2:00 pm on the date of the event. Vendors may provide their own tent or canopy, but weights are required by the Fire Marshal. Tents and canopies must be no more than 10'x10' maximum in size. Set up of the booth space is the responsibility of the vendor. Vendors may unload vehicles near assigned space; however, vehicles must be moved to designated parking area as soon as they are unloaded. Food items must be prepackaged with an FDA approved label for health and safety reasons. Food products may not be made on site.

Participants grant permission to the Junior League of Albuquerque to take photographs and/or record videos of participants and/or displays during the event for the strict purpose of promotion and publicity of the event and/or the Junior League of Albuquerque

Participants and their representatives shall conduct themselves in a manner that is appropriate for the family-oriented event, which includes but is not limited to the following restrictions: No smoking, no profanity, and no display of inappropriate content or clothing. In the event of inappropriate behavior at the event, the Junior League of Albuquerque reserves the right to ask participants to leave.

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